Tutorial For
Online Application

Application can be **conducted** through **https://admission.ugm.ac.id/**.

Click '**Apply**' on the right corner of the web page.

Please **click** *'Sign Up'* to create account.

UGM

Student Admission System

Universitas Gadjah Mada

Sign Up

Student Admiss

Universitas Gadjah Ma

Sign Up

Log into your account

Email

Password

captcha

2
425

SIGN IN

Directorate Partnership, Alumni
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Tutorial For
Online Application
Non-Degree Programs

Fill out the registration form (make sure you fill in the data correctly), **click** *'Register'*.

You will **receive** notification and information about the **username & password** in your email.

Admission

ent Admission System

sitas Gadjah Mada

in

Registration Form

Full Name* | Full Name |

Citizenship* | -- Select Citizenship -- ▼ |

Email* | Email |

The applicant should only use Gmail/Yahoo-mail

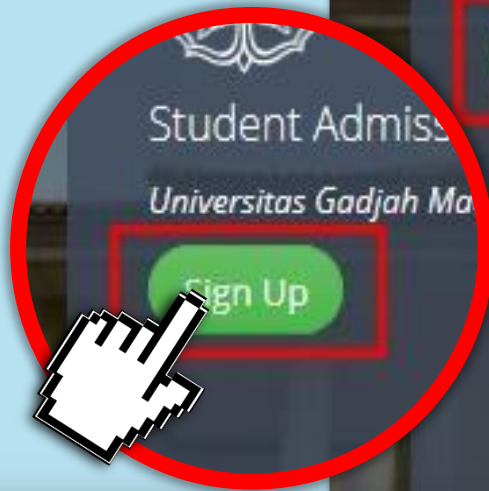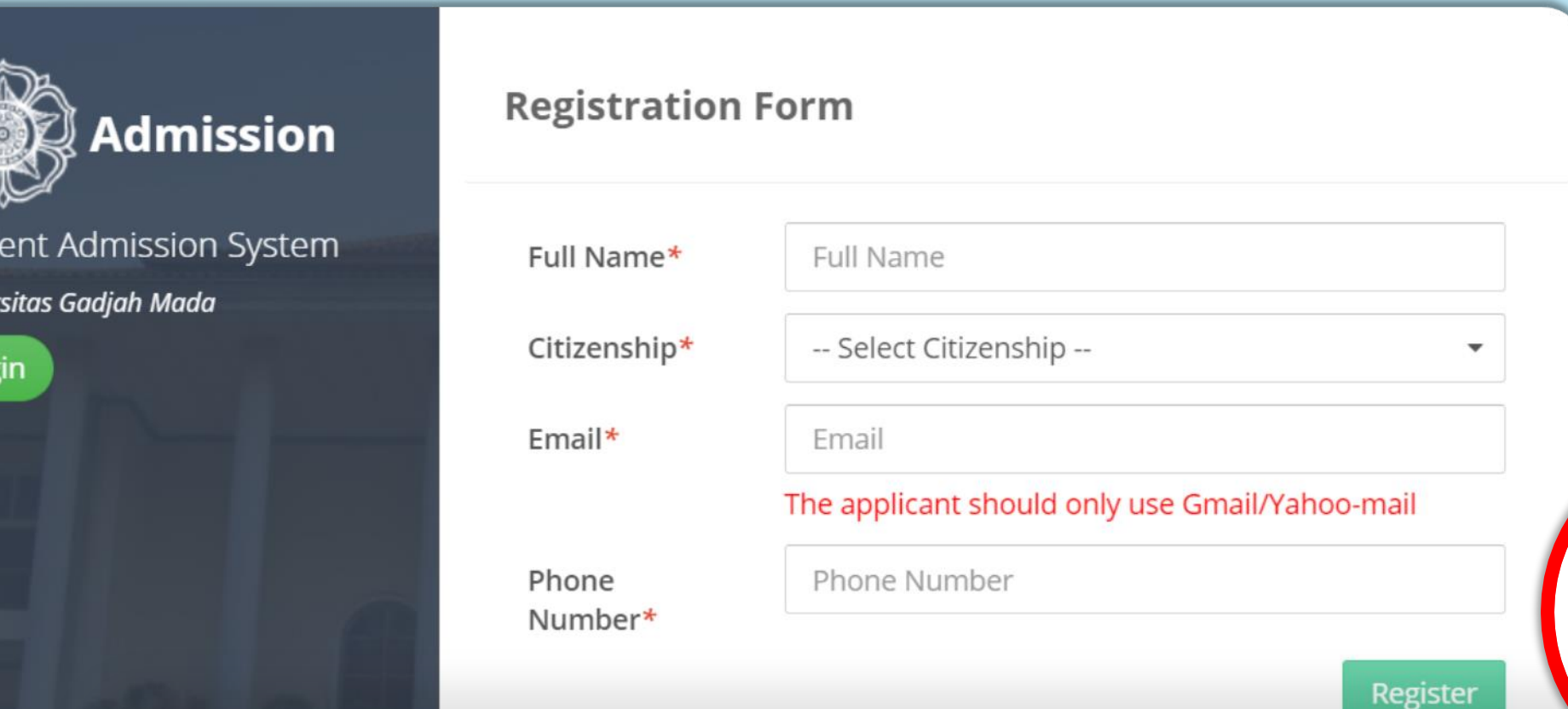Phone Number* | Phone Number |

Register

Register

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Please **sign in** into your personal email and check email from UGM.

Verify the registration to activate the account by click *'Verify Email'*.

Your **username & password** for login into Student Admission System UGM.

You can change your password too.
If you won't change your password, we strongly suggest you to save this email.

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UGM

Student Admission System

Universitas Gadjah Mada

Sign Up

Success !

Your account has been successfully created. A verification email has been sent to you with detailed instructions on how to activate it.

Log into your account

4019

401 9

SIGN IN

SIGN IN

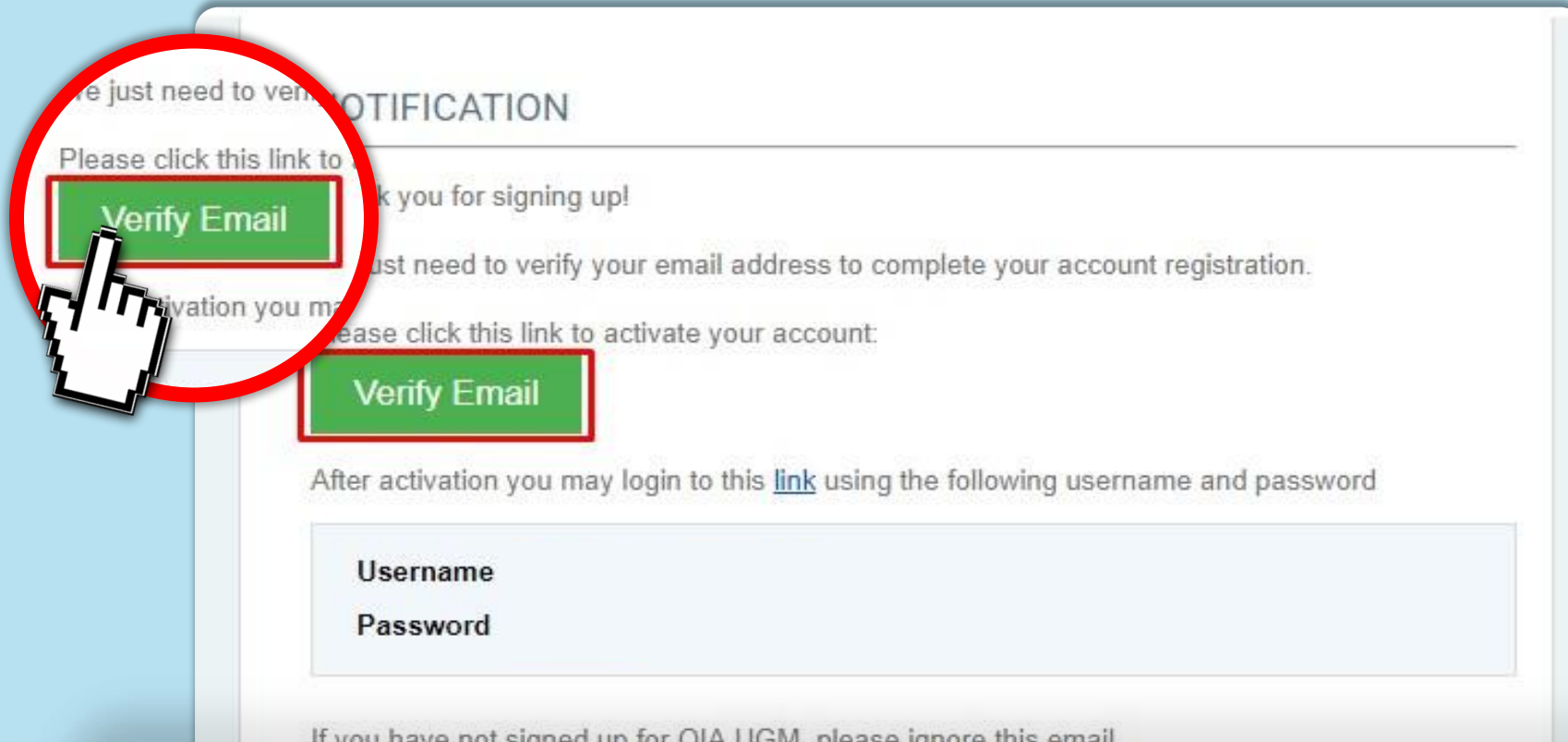Then please *'sign in'* using username and password in **admission.ugm.ac.id/registration**.

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Tutorial For
Online Application
Non-Degree Programs

In Degree/Non-Degree Programs, you may **choose** the program that you want to apply. Then **click 'Apply'** in the right side.

📅 Non-Degree Programs

Summer Courses

1   **Summer Course on Tropical Agricultural Technology**
Status : **Open**

Website : **rce.ugm.ac.id**
Registration Period : **Tuesday, 1 May 2018 - Friday, 31 August 2018**
Administrator: **University**
Length of Study : **0 Month(s)**

Contact Person : **Arif**
Email : **arif.riyadi@ugm.ac.id**
Phone : **+628112522334**

⊘ Apply

This is only the example

Language Course (INCULS)

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Fill out the registration form then click *'Submit'*.

ADMISSION

kui cobacoba

Admission

Correspondence

Logout

UGM Framework 3.2

Guarantor

Name of Guarantor* | Name of Guarantor

Relation to Applicant* | Relation to Applicant

Permanent Address* | Permanent Address

Office Address* | Office Address

Phone* | Phone

Fax | Fax

Email* | Email

💾 Submit

◀ Back

💾 Submit

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Upload documents with click *'Choose'*, **choose** your document from your computer then **click** *'Submit'* one by one.

If you're not click submit, your documents won't be recorded.

Red Dots ●

Mandatory requirements to upload.

Choose   Submit

Document Management

No (1)	Document Type (2)	Dokumen Ext (3)	Upload (maximum file size allowed is 2MB) (4)		
1 ●	Color scan of passport*	pdf	No file selected...	Choose	Submit
2 ●	Curriculum vitae (resume/personal data)*	pdf	No file selected...	Choose	Submit
3	Financial support statement* (Download financial support statement)	pdf	No file selected...	Choose	Submit
4	Personal statement* (Download personal statement)	pdf	No file selected...	Choose	Submit
5	Recommendation/nomination letter from home university*	pdf	No file selected...	Choose	Submit
6	Diplomas	pdf	No file selected...	Choose	Submit
7	Academics records*	pdf	No file selected...	Choose	Submit
8 ●	Official passport size photograph*	pdf	No file selected...	Choose	Submit
9	Good health statements from applicant's doctor (any format is acceptable)*	img	No file selected...	Choose	Submit
10	IELTS/TOEFL Sertificate	pdf	No file selected	Choose	Submit

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After you finish upload your documents, then **Click** *'Next'* for the next steps.

ADMISSION

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Back

Document Management

No (1)	Document Type (2)	Dokumen Ext (3)	Upload (*maximum file size allowed is 2MB*) (4)		
1	Color scan of passport (personal information page)*	img	3580_1_20042020140650.PDF	preview	delete
2	Official passport-sized photograph*	pdf	3580_8_20042020140712.jpg	preview	dele
3	Color scan of passport cover*	img	3580_21_20042020140831.PDF	preview	dele

Next

Next

Admission

Correspondence

Logout

UGM Framework 3.2

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Terms of Agreement

☑ hereby certify that the above statements are true and correct to the best of my knowledge. I understand that a false statement may disqualify me for benefits.

Submit

☐ hereby cert

Submit

Please **check** the Terms of Agreement and **click** *'Submit'*.

Oia

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Non-Degree Programs

You will **receive** notification *"Success!"* and we are ready to **check** your application.

Success !

Data submission has been completed.

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ℹ️ Information

🔒 Your data has been locked and waiting for verification from Office of International Affairs.

Personal Data

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Tutorial For
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Non-Degree Programs

You can **check** the application process.
'Data Lock' *means your application ready to reviewed.*

After that you will **receive Letter of Offer/Letter of Refusal** and then Letter of Acceptance.

3 Data Lock

Information

This section requires applicants to do double-check for all documents that has been provided. Once applicants uploaded their documents and clicking the final submission, they are not able to change or delete them. The documents will be automatically locked and could only be opened by OIA officer. Please do pay attention before any action made.

4 Letter of Offer/Letter of Refusal

Information

The applicants will receive the Letter of Offer or Letter of Refuse as the result of the selection process from the Faculty they have chosen. For those who received the Letter of Offer should proceed to the next process of the payment.

5 Letter of Acceptance

Information

For the final process, Letter of Acceptance from Universitas Gadjah Mada will be given after the applicants done the payment.

In you account home page, if **you scroll** it down, you may **see** your application or *'Enrollment History'*

Notes:
You will **received** notification through your email about the progress of your application.

To get soft file of letter document, you **need to download** from your account in
admission.ugm.ac.id.

After you received the **Letter of Acceptance (if you accepted)**, **the faculty administrator will contact** you for course administration via email.

If you have any question, please **email** us in *admission@ugm.ac.id*,

Thank You.