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東海大學
TUNGHAI UNIVERSITY
Office of International Relations

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Fact Sheet

July 2026

General Information		
Name of Institution	Tunghai University (THU) 東海大學	
Office responsible for Student Exchange Program	International and Cross-strait Collaboration Office of International Relations	
Address	No. 1727, Sec. 4, Taiwan Boulevard, Xitun Dist., Taichung 40704, Taiwan	
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Erasmus Code	PIC: 929775071	
Email	oir@thu.edu.tw	
Website	University	http://www.thu.edu.tw/
	Student Exchange Program	https://oir.thu.edu.tw/front/500_InExSt/500_InExSt_1/pages.php?ID=dGh1X29zYSY1MDBfSW5FeFN0XzE=
Chief International Officer	Dr. Min-Hsun Liao	
Deputy Chief International Officer & Director	Dr. Chun-Ming Lai	
Coordinator (European and American Regional Affairs)	Ms. Doris Tsai Email: doris@thu.edu.tw Tel: +886-4-23590121 ext. 28501	
Coordinator (Northeast Asia, Africa, New Zealand and Australia Regional Affairs)	Ms.Ari Jan Email: arijan@thu.edu.tw Tel: +886-4-23590121 ext. 28502	
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Coordinator (China, Hong Kong and Macao Regional Affairs)	Mr. Robert Chen Email: tsung@thu.edu.tw Tel:+886-4-23590121 ext. 28515	

Academic Calendar		
Semester 1 (Fall)	Start	Early September
	End (including exams)	Middle January
Semester 2 (Spring)	Start	Middle February
	End (including exams)	Late June

Nomination & Application Process		
Nomination deadlines	Semester 1 (Fall)	April 15
	Semester 2 (Spring)	November 15
Online Nomination system	Please nominate your students via the system: https://oir-ies.thu.edu.tw/ *If you are a first-time user, please contact us to set up your nomination account.	
Application deadlines	Semester 1 (Fall)	April 30
	Semester 2 (Spring)	November 30
Acceptance notices	For admission to Semester 1 (Fall)	May onward
	For admission to Semester 2 (Spring)	December onward
Required Documents	Please submit the following documents on the system, all the documents must be clear scanned. 1. Online Application Form 2. Passport Copy (The passport should be valid for at least 6 more months after the end of the exchange period.) 3. Official Academic Transcript in English or in Chinese 4. Financial certification of USD 3000 (e.g. Bank Statement.) 5. Digital file (.jpg) of passport-size photo (97pixels x 131pixels) with WHITE background 6. Health Examination Report Form C (Mandatory for students who stay for one semester.) Special Requirements: 1. Portfolio/Work Collection (For students applying for the Dept. of Architecture, Fine Arts, Industrial Design, Landscape Architecture) 2. Certificate for the major instrument (For students applying for the Dept. of Music) Forms can be downloaded at: https://oir.thu.edu.tw/front/500_InExSt/500_InExSt_1/pages.php?ID=dGh1X29zYSY1MDBfSW5FeFN0XzE=	
Nomination procedures	Please use the following nomination form to nominate candidates through "***Partner University Manage My Nominations***." https://oir-ies.thu.edu.tw/ *If you are a first-time user, please contact us to set up your nomination account.	
Application procedures	1. Fill in the online application form 2. Upload the required documents 3. Sign the application form 4. Submit the form	
Visa application	For detailed information, please visit the following website and find an embassy or consulate of Taiwan near you. http://www.taiwanembassy.org/portalOfDiplomaticMission_en.html Starting from 2012, all the visa applicants need to submit the application form online and print the form. Then follow the standard procedure for visa application. Online Application Form System: https://visawebapp.boca.gov.tw/ For students staying only one semester in Taiwan, a "Visitor Visa" should be applied for. Further information can be found at https://www.boca.gov.tw/np-147-2.html	

	For students staying for one year (two semesters) in Taiwan, a "Resident Visa" should be applied for. Further information can be found at https://www.boca.gov.tw/np-150-2.html
Exit & Entry Permit (Chinese Citizens)	Chinese passport holders applying for the exchange program from partner schools not located in China, Hong Kong and Macau must submit individual application materials in digital copy to the OIR. The permit costs TWD 900 and will be issued in digital format by the immigration office. The student will need to pay this fee after arriving at Tunghai University. When the permit has been issued, OIR will send it to the student. The student must print out the permit in colour and then use it for entering Taiwan. Please note, if the student will enter Taiwan from China, Hong Kong or Macau (including flight transfer), the student must apply for the Exit and Entry Permit (大陸居民往來台灣通行證) issued by the Chinese Government at the local Ministry of Public Security. Required Documents： **All the application materials must be scanned in colour and submitted in the assigned format. 1. Application Form (Typewritten, MS Word format) 2. 2" headshot photo with white background (JPG format) 3. Certificate of Enrollment from Partner School (The date of issue should be within 1 month before application, JPG format) 4. Chinese Identification Card Scanned Copy (JPG format) 5. Passport Scanned Copy (JPG format) 6. Residential Card or Student Visa Scanned Copy (To ensure the student will have a valid visa to return to their home institution, JPG format)

Academic Information	
Language requirements for non-native speakers of English	English B2 Recommended
Full-time course load per semester	Minimum 9 credits, Maximum 25 credits (including the Chinese Language Courses offered by CLC. The maximum course load for Chinese language courses is 15 credits.)
Courses available to exchange students	Course information and registration system: https://national.service.thu.edu.tw/ The list of courses taught in English will be announced at least one month before classes start.
Course restrictions	1. All the courses offered at Tunghai University are open to exchange students, but the final decision of accepting the students will be made by the college/department depending on the size of the classes and the level (including language and academic level) of the students. 2. The courses which need extra material fees provided by the Department of Hospitality are not available to exchange students. 3. Students intending to register for courses in the Department of Architecture, Industrial Design, Landscape Architecture, Fine Arts and Music will need to pass a professional review and obtain the approval from the departments. (Students may need to pay extra fees according to the fee structures of these courses.) 4. The Department of Architecture offers only Chinese-taught courses in the bachelor's program. Applicants should have a minimum Chinese proficiency of B2 before applying.
Language courses	1. Credit-bearing Mandarin courses for non-Chinese speakers are available from the Chinese Language Center (http://clc.thu.edu.tw).

	2. The maximum course load for CLC Chinese Language courses is 15 credits for exchange students.
Transcripts	Transcripts are typically available **one month** after the final exams. The Office of International Relations will send the soft copy of the transcript to the student's home institution and a hard copy upon request.

Arrival Information		
Airport pick-up dates	Semester 1 (Fall)	One week before the beginning of the courses
	Semester 2 (Spring)	One week before the beginning of the courses
Orientation dates	Semester 1 (Fall)	One week before the beginning of the courses
	Semester 2 (Spring)	One week before the beginning of the courses
Pick-up service	1. Pick-up services will be provided at Taoyuan International Airport (TPE) and with a service charge of **TWD200** (from TPE). 2. The pick-up services will be provided from 10:00 a.m. to 16:00 p.m. on a specific date. This date will be announced and included in the acceptance notices. 3. The service will be offered only on the day and within the time specified. 4. Students must fill in the airport pick-up service application form (https://form2.thu.edu.tw/2970142) one month before the academic course starts. 5. Students arriving on days other than the airport pick-up dates will need to make their own way to the campus. The OIR will provide them with public transportation information.	

Accommodation and Facilities		
Housing arrangements	On-campus dormitory: 1. Please check the box on the application form for the on-campus dormitory. (The pictures and description of the dormitory: Press the link) 2. Once you check the box on the application form for the on-campus dormitory, you have to pay FULL dormitory fee. No cancellation or refund is possible. 3. Each room is shared among **four** students, and each student is provided with a bed, desk, chair, closet, and bookshelf. Shared shower rooms, toilets, launderettes, and living room with TV are available. 4. Dorm Fee: **TWD 10,560 - 14,560 (USD 360 - 495)**/ semester (subject to the announcement of THU) 5. If you need us to purchase the full bedding pack for you, please check box on the application form. Full bedding pack (consisting of a pillow, pillow case, flat mattress and blanket): **TWD 1,900-4,700 (USD 58 – 157)** Off-campus dormitory: 1. TungHaiLand Youth House (Apply 3 months prior recommend) 2. My Room Abroad 3. Studio Apartment	
Period of stay	Semester 1 (Fall)	Mid-September – Late January
	Semester 2 (Spring)	Mid-February – Mid-June
	Full year	Mid-September – Mid-June
	** The exact period of stay will be shown on the letter of acceptance* ** Expected check-in and -out dates will be announced in due time.* ** No early check-in will be accepted.*	

Other facilities on-campus	https://eng.thu.edu.tw/web/campus_life/page.php?scid=46&sid=31

Insurance	
Insurance requirements	All international exchange/visiting students are required to purchase the Tunghai International Student Commercial Insurance which covers accident medical care (such as traffic accident) and admission to hospital emergency rooms for periods exceeding 6 hours. This insurance does not cover common cold, dental care, skin allergy or other minor medical expenses. Insurance Fees: **NT$ 500 (one month)** or **NT$ 2,500 (one semester)** (Subject to be modified.) The detailed information of the insurance provided by THU: https://oir.thu.edu.tw/files/users/77/Cathay%20Life%20Group%20Insurance.pdf If you wish to prepare the insurance on your own, please submit the copy of insurance certificate (in English only) on orientation day.

Health Examination	
Health Examination Policy	1. Students exchanging for one semester are required to submit a "**Medical Examination Requirement for Short-Term Students Form C**", which includes a proof of Positive Measles and Rubella Antibody or Measles and Rubella Vaccination and Chest X-ray for Tuberculosis (Please beware that students will need to get the stamp from the hospital when they ask the hospital to provide the certificate. Please go on this website for the form). 2. If your country does not provide a Chest X-ray examination service, you could complete the Tunghai University Freshmen Health Examination (**approximately TWD 500**) during the orientation to meet the new health policy issued by the Ministry of Health and Welfare. Students who fail to provide the proof are required to get a vaccine injection (**approximately TWD 850**) at a local hospital **within 14 days** after arriving in Taiwan. 3. Students exchanging for two semesters could submit the same health examination certificate that is used and required when applying for the visa. 4.Due to the policy enforced by Ministry of Education in Taiwan, the Certificate of Health Examination students submit to us should be issued by certificated hospital with designated form within three months prior to their arrival in Taiwan. ■ Please note that we only accept the health examination certificate in the designated format we request. ■ You are able to download the designated form of the health examination certificate from the following Website: https://oir.thu.edu.tw/front/500_InExSt/500_InExSt_1/pages.php?ID=dGh1X29zYSY1MDBfSW5FeFN0XzE=

Fees	
Fees payable	**Dorm Fee**: TWD 10,560-14,560 / semester **Full bedding pack** (consists of a pillow, pillow case, flat mattress and blanket) [if required]: TWD 1,900-4,700 **Group Insurance**: TWD 500 (one month) or TWD 2,500 (one semester) [subject to be modified]

Estimated monthly expenses (excluding housing costs and insurance as indicated above): these are highly variable depending on students' lifestyle and personal preferences	Meals	TWD 11,250-15,000	USD 360-475
	Entertainment	TWD 1,500-7,500	USD 70-240
	Transportation	TWD 300-750	USD 10 - 50
	Air-conditioning	TWD 750- 2,250	USD 50 – 150
	Miscellaneous	TWD 750-4,500	USD 70 - 240
	Total	TWD 14,450-30,000	USD 540-1,060

Work Permit	
Working Policy	1. Exchange students must have studied in Taiwan for **at least six (6) months** before they are eligible to apply for a work permit. 2. During the academic semester (excluding summer and winter breaks), students may work **up to 20 hours per week**. 3. All work permit applications must be submitted online via the "**EZ Work Permit for Foreign Professionals**" system: https://ezworktaiwan.wda.gov.tw/en/ ※Please note that all applications are reviewed and approved by the **Workforce Development Agency (WDA)**. Approval is not guaranteed, and final decisions are made solely by the WDA.